

Program Information Report

**School of Criminal Justice and Law Enforcement**

These programs help students develop the skills and knowledge necessary for work in law enforcement and criminal justice. Completion of the Police Academy Certificate prepares the student to meet the Michigan Commission on Law Enforcement Standards (MCOLES) necessary for a career as a police officer. Students preparing for employment in occupations that do not require completion of the MCOLES/Police Academy, or that do require a four-year degree (such as most Federal employment) can begin their studies by obtaining a Criminal Justice Associate of Arts degree, which is transferrable to most baccalaureate programs. This degree is described in the Transfer and University Parallel Programs section of the catalog.

**Criminal Justice and Law Enforcement**

Considering a career in law enforcement or corrections? These programs prepare you for further study in these specialized fields.

**Criminal Justice - Law Enforcement (APCJLE)**

**Associate in Applied Science Degree**

**Program Effective Term: Fall 2014**

**High Demand Occupation High Skill Occupation High Wage Occupation**

This program prepares students for certification to work in law enforcement jobs in the State of Michigan. Students must complete the academic program prior to entering the Police Academy component of the program.

**Continuing Eligibility Requirements:**

- Admission to the Police Academy component of this program (CJT 221) is based on passing reading, writing, and physical activity examinations as well as fingerprinting and criminal history checks.
- Students who do not enter the academy may complete the Criminal Justice Associate in Arts Degree instead of the Criminal Justice Law Enforcement Associate in Applied Science Degree, and will not be certified for employment.
- Students admitted to the Police Academy are required to purchase gym clothes, khaki uniforms, textbooks, and other supplies.
- Academy students are required to adhere to additional rules of behavior and discipline beyond the general code of conduct.

<b>First Semester</b>		<b>(15 credits)</b>
CJT 100	Introduction to Criminal Justice	3
ENG 100 or ENG 111	Introduction to Technical and Workplace Writing Composition I	4
MTH 151 or MTH 160 or MTH 169	Technical Algebra Basic Statistics Intermediate Algebra	4
PEA 102	Cardiovascular Training* Computer Lit. Elective(s)	1 3
<b>Second Semester</b>		<b>(15 credits)</b>
CJT 111	Police/Community Relations	3
CJT 120	Criminal Justice Ethics	3
CJT 160	Criminal Justice Constitutional Law	3
COM 102	Interpersonal Communication Nat. Sci. Elective(s)	3 3
<b>Third Semester</b>		<b>(17 credits)</b>
CJT 170	Domestic and International Terrorism	3
CJT 224	Criminal Investigation	3
CJT 225	Seminar in Criminal Justice	3
PEA 105	Weight Training - Cybex/Free Weights	2
PSY 100 or PSY 200	Introduction to Psychology Child Psychology Arts/Human. Elective(s)	3 3 3
<b>Fourth Semester</b>		<b>(16 credits)</b>
CJT 221	Law Enforcement Training	16
<b>Minimum Credits Required for the Program:</b>		<b>63</b>

**Notes:**

\*PEA 102 & PEA 105 are only offered in the fall and may be taken during any fall semester.

## **Program Information Report**

*It is recommended that students take one or two semesters of Spanish in addition to program requirements.*

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code: **APCJLE** Program Name: *Criminal Justice - LAW ENFMT.* Effective Term: *FALL 2014*  
 Division Code: *ATP* Department: *Public Service Careers.*

**Directions:**

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

**Requested Changes:**

- |   |   |
|---|---|
| <input type="checkbox"/> Review   | <input type="checkbox"/> Program admission requirements   |
| <input checked="" type="checkbox"/> Remove course(s): <u><i>Restricted Elective</i></u> | <input type="checkbox"/> Continuing eligibility requirements  |
| <input checked="" type="checkbox"/> Add course(s): <u><i>CJT170</i></u>                 | <input type="checkbox"/> Program outcomes   |
| <input type="checkbox"/> Program title (title was _____)                                | <input type="checkbox"/> Accreditation information  |
| <input type="checkbox"/> Description  | <input type="checkbox"/> Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses) |
| <input type="checkbox"/> Type of award  | <input type="checkbox"/> Other _____  |
| <input type="checkbox"/> Advisors   |   |
| <input type="checkbox"/> Articulation information                                       |   |

Show all changes on the attached page from the catalog.

Rationale for proposed changes or discontinuation: *Add relevant new course.*

Financial/staffing/equipment/space implications:

List departments that have been consulted regarding their use of this program.

**Signatures:**

Reviewer	Print Name	Signature	Date
Initiator	<i>Ruth Walsh</i>	<i>R Walsh</i>	<i>12/13/13</i>
Department Chair	<i>Ruth Walsh</i>	<i>R Walsh</i>	<i>12/13/13</i>
Division Dean/Administrator	<i>Marilyn Donham</i>	<i>M Donham</i>	<i>12/16/13</i>
Vice President for Instruction	<i>William Abernethy</i>	<i>W Abernethy</i>	<i>1/15/14</i>
President			

Do not write in shaded area. Entered in: Banner \_\_\_\_\_ C&A Database 1/22/14 Log File 1/22/14 Board Approval \_\_\_\_\_

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to [sjohn@wccnet.edu](mailto:sjohn@wccnet.edu) for posting on the website.

*for done logged 12/15/13*

# ACADEMICS

## Criminal Justice - Law Enforcement (APCJLE)

Associate in Applied Science Degree

2011 - 2012   2012 - 2013   2013 - 2014

### Description

This program prepares students for certification to work in law enforcement jobs in the State of Michigan. Students must complete the academic program prior to entering the Police Academy component of the program.

### Continuing Eligibility

- Admission to the Police Academy component of this program (CJT 221) is based on passing reading, writing, and physical activity examinations as well as fingerprinting and criminal history checks
- Students who do not enter the academy may complete the Criminal Justice Associate in Arts Degree instead of the Criminal Justice Law Enforcement Associate in Applied Science Degree, and will not be certified for employment.
- Students admitted to the Police Academy are required to purchase gym clothes, khaki uniforms, textbooks, and other supplies.
- Academy students are required to adhere to additional rules of behavior and discipline beyond the general code of conduct.

### Contact Information

**Division:** Adv Tech/Public Serv Careers  
**Department:** Public Services Careers Dept  
**Advisors:** [Ruth Walsh](#)

### Requirements

#### First Semester

Class	Title	Credits
<u>Elective(s)</u>	<u>Computer and Information Literacy</u>	3
<u>CJT 100</u>	Introduction to Criminal Justice	3
<u>ENG 100</u> or	Introduction to Technical and Workplace Writing	
<u>ENG 111</u>	Composition I	4
<u>MTH 151</u> or	Technical Algebra	
<u>MTH 160</u> or	Basic Statistics	
<u>MTH 169</u>	Intermediate Algebra	4
<u>PEA 102</u>	Cardiovascular Training *	1
<b>Total</b>		<b>15</b>

#### Second Semester

Class	Title	Credits
<u>Elective(s)</u>	<u>Natural Sciences</u>	3
<u>CJT 111</u>	Police/Community Relations	3
<u>CJT 120</u>	Criminal Justice Ethics	3
<u>CJT 160</u>	Criminal Justice Constitutional Law	3
<u>COM 102</u>	Interpersonal Communication	3
<b>Total</b>		<b>15</b>

#### Third Semester

Class	Title	Credits
<u>Elective(s)</u>	<u>Arts and Humanities</u>	3
<u>CJT 224</u>	Criminal Investigation	3
<u>CJT 225</u>	Seminar in Criminal Justice	3
<u>PEA 105</u>	Weight Training - Cybex/Free Weights	2
<u>PSY 100</u> or	Introduction to Psychology	
<u>PSY 200</u>	Child Psychology	3

**CJT170 Domestic & Intn'l Terrorism 3**

~~Complete one course from the restricted electives: CJT 170, CJT 223, SOC 100, SOC 202, SOC 205, SOC 207, or SOC 250.~~ 3

Total 17

**Fourth Semester**

Class	Title	Credits
<u>CJT 221</u>	Law Enforcement Training	16
<b>Total</b>		<b>16</b>

**Total Credits Required: 63**

*Footnotes*

\*PEA 102 & PEA 105 are only offered in the fall and may be taken during any fall semester.

It is recommended that students take one or two semesters of Spanish in addition to program requirements.

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code: APCJLE Program Name: Criminal Justice - Law Enforcement Effective Term:

Division Code: 15400 ATP Department: Public Service Careers Fall 2013

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

- |   |   |
|---|---|
| <input type="checkbox"/> Review   | <input type="checkbox"/> Program admission requirements   |
| <input type="checkbox"/> Remove course(s):                                    | <input type="checkbox"/> Continuing eligibility requirements  |
| <input checked="" type="checkbox"/> Add course(s): <u>CJT 170 (Terrorism)</u> | <input type="checkbox"/> Program outcomes   |
| <input type="checkbox"/> Program title (title was _____)                      | <input type="checkbox"/> Accreditation information  |
| <input type="checkbox"/> Description  | <input type="checkbox"/> Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses) |
| <input type="checkbox"/> Type of award  | <input type="checkbox"/> Other _____  |
| <input type="checkbox"/> Advisors   |   |
| <input type="checkbox"/> Articulation information                             |   |

Show all changes on the attached page from the catalog.

Rationale for proposed changes or discontinuation: A new course in domestic & international terrorism will be introduced in fall of 2013. Appropriate for CSTE students as an elective.

Financial/staffing/equipment/space implications:

N/A

List departments that have been consulted regarding their use of this program.

N/A

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Russ Hazen		3/1/2013
Department Chair	Scott Walsh		3/11/2013
Division Dean/Administrator	MARILYN DONHAM		3/11/2013
Vice President for Instruction	William Abernethy		3/29/13
President	N/A		

Do not write in shaded area. Entered in: Banner 3/24/13 C&A Database 3/24/13 Log File 3/24/13 Board Approval

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to [sjohn@wccnet.edu](mailto:sjohn@wccnet.edu) for posting on the website.

logged 3/11/13  
Office of Curriculum & Assessment

# Criminal Justice - Law Enforcement (APCJLE)

# Associate in Applied Science Degree

## General Education Requirements

(23 credits)

ENG 100 or	Introduction to Technical and Workplace Writing	4
ENG 111	Composition I	3
COM 102	Interpersonal Communication	3
MTH 151 or	Technical Algebra	4
MTH 160 or	Basic Statistics	3
MTH 169	Intermediate Algebra	4
Nat. Sci.	Elective(s)	3
PSY 100 or	Introduction to Psychology	3
PSY 200	Child Psychology	3
Arts/Human.	Elective(s)	3
Computer Lit.	Elective(s)	3

## Major/Area Requirements

(40 credits)

CJT 100	Introduction to Criminal Justice	3
CJT 111	Police/Community Relations	3
CJT 120	Criminal Justice Ethics	3
CJT 160	Criminal Justice Constitutional Law	3
CJT 221	Law Enforcement Training	16
CJT 224	Criminal Investigation	3
CJT 225	Seminar in Criminal Justice	3
PEA 102	Cardiovascular Training	1
PEA 105	Weight Training - Cybex/Free Weights	2
Elective	Complete one course from the following: SOC 100, SOC 202, SOC 205, SOC 207, SOC 250 or CJT 223 or <i>CJT 170</i>	3

## Minimum Credits Required for the Program:

63

### Notes:

It is recommended that students take one or two semesters of Spanish in addition to program requirements. The following sequence of courses is recommended for Criminal Justice courses:

I	II	III	IV
CJT 100	CJT 111	CJT 225	CJT 221
CJT 120	CJT 160	CJT 224	

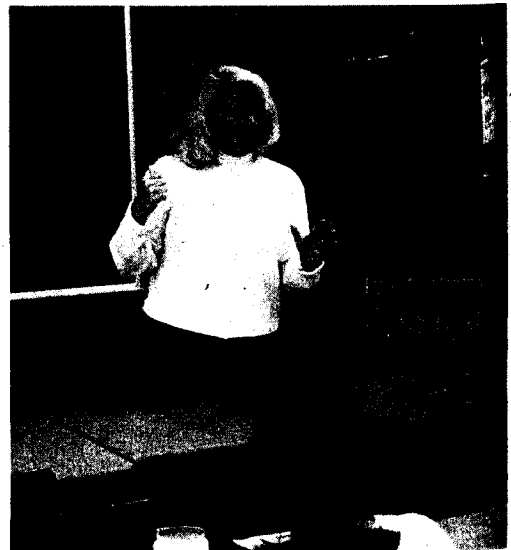
**Criminal Justice - Law Enforcement (APCJLE)**

This program prepares students to work in law enforcement agencies. Multiple admission options are available. Contact the program director for information on the various options of the program.

**Accreditation:** Eastern Michigan University. A degree can be obtained from the Continuing Office. A program website at the Continuing and Assessment Office Web site: [http://www.washtenaw.edu/departments/normandale/continuing\\_office/continuing\\_office](http://www.washtenaw.edu/departments/normandale/continuing_office/continuing_office)

**Continuing Education Requirements:**

- Admission to the Police Academy is a prerequisite of this program. CJT 221 is a prerequisite for reading, writing, and grammar. Students must also be at least 18 years of age and have a high school diploma or GED.
- Students who do not attend the academy must complete the Criminal Justice Academy (CJA) and Degree in Law Enforcement Training. A Police Academy Degree, that will not be awarded for students who do not attend the academy.
- Students admitted to the Police Academy are required to purchase gym clothes, athletic shoes, items, textbooks, and other supplies.
- Academy students are required to adhere to additional rules of behavior and discipline beyond the general code of conduct.



Program Information Report

**School of Criminal Justice and Law Enforcement**

These programs help students develop the skills and knowledge necessary for work in law enforcement and criminal justice. Completion of the Police Academy Certificate prepares the student to meet the Michigan Commission on Law Enforcement Standards (MCOLES) necessary for a career as a police officer. Students preparing for employment in occupations that do not require completion of the MCOLES/Police Academy, or that do require a four-year degree (such as most Federal employment) can begin their studies by obtaining a Criminal Justice Associate of Arts degree, which is transferrable to most baccalaureate programs. This degree is described in the Transfer and University Parallel Programs section of the catalog.

**Criminal Justice and Law Enforcement**

Considering a career in law enforcement or corrections? These programs prepare you for further study in these specialized fields.

**Criminal Justice - Law Enforcement (APCJLE)**

**Associate in Applied Science Degree**

**Program Effective Term: Fall 2013**

This program prepares students for certification to work in law enforcement jobs in the State of Michigan. Students must complete the academic program prior to entering the Police Academy component of the program.

**Continuing Eligibility Requirements:**

- Admission to the Police Academy component of this program (CJT 221) is based on passing reading, writing, and physical activity examinations as well as fingerprinting and criminal history checks.
- Students who do not enter the academy may complete the Criminal Justice Associate in Arts Degree instead of the Criminal Justice Law Enforcement Associate in Applied Science Degree, and will not be certified for employment.
- Students admitted to the Police Academy are required to purchase gym clothes, khaki uniforms, textbooks, and other supplies.
- Academy students are required to adhere to additional rules of behavior and discipline beyond the general code of conduct.

**First Semester (15 credits)**

CJT 100	Introduction to Criminal Justice	3
ENG 100 or	Introduction to Technical and Workplace Writing	
ENG 111	Composition I	4
MTH 151 or	Technical Algebra	
MTH 160 or	Basic Statistics	
MTH 169	Intermediate Algebra	4
PEA 102	Cardiovascular Training*	1
	Computer Lit. Elective(s)	3

**Second Semester (15 credits)**

CJT 111	Police/Community Relations	3
CJT 120	Criminal Justice Ethics	3
CJT 160	Criminal Justice Constitutional Law	3
COM 102	Interpersonal Communication	3
	Nat. Sci. Elective(s)	3

**Third Semester (17 credits)**

CJT 224	Criminal Investigation	3
CJT 225	Seminar in Criminal Justice	3
PEA 105	Weight Training - Cybex/Free Weights	2
PSY 100 or	Introduction to Psychology	
PSY 200	Child Psychology	3
Elective	Complete one course from the restricted electives: CJT 170, CJT 223, SOC 100, SOC 202, SOC 205, SOC 207, or SOC 250	3
	Arts/Human. Elective(s)	3

**Fourth Semester (16 credits)**

CJT 221	Law Enforcement Training	16
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**Minimum Credits Required for the Program: 63**

**Notes:**



**Program Information Report**

*\*PEA 102 & PEA 105 are only offered in the fall and may be taken during any fall semester.*

*It is recommended that students take one or two semesters of Spanish in addition to program requirements.*



PROGRAM CHANGE FORM

Program Code: Program Name:

~~APCJLE~~ Criminal Justice-Law Enforcement

Effective Term:

Fall 2003

Directions: 1.) Attach the current program listing from the WCC catalog and indicate any changes that you would like to make. 2.) Draw lines through anything that should be deleted and write in additions. Extensive narrative changes may be included on a separate sheet. 3.) Check the boxes below for each type of change being proposed. If you are making changes to courses or proposing new courses as part of this proposal, they must be approved separately using a Course-Syllabus Approval Form (CSAF). Courses that are being discontinued also should be submitted on CSAF forms.

1. Requested Changes:

- Remove Course(s)
Add 1 Course(s)
Total Credits: Current Credits 57 After Changes 60
Change Course Semester Sequencing
Change Title (title was )
Description
Advisors
Articulation Information
Program Admission Requirements
Continuing Eligibility Requirements
Footnotes
Other

Show all changes on the attached program sheet.

2. Rationale for Proposed Changes:

Several CJT courses were dropped from the CJ-LE program several years ago when CJT 221 (A,B,C) was changed from 16 to 30 credit hours. Now that it has been returned to 16 credit hours, it necessitates adding another course to the CJT 221 pre-requisites, in order to bring the total number of credit hours back to 60 to qualify for the AAS degree. Thus, CJT 224 will be returned as a program requirement for the CJ-LE AAS degree.

3. Financial/Staffing/Equipment/Space Implications:

None

4. Has the department consulted with all departments that may be impacted? Yes [X] No [ ] NA [ ]

Comments:

\*\*REMINDER: Please include the current program sheet with all changes listed.

Signatures:

Table with 4 columns: Reviewer, Print Name, Signature, Date. Rows include Program Change Initiator, Department Chair, Division Dean/Administrator, and Executive Vice President, Instruction.

\*Please submit completed form to the Office of Curriculum and Articulation Services.

mlbCurriculum Development\Forms\Program Forms\Program Change Form v2.3.doc 6/18/02

Access Program File 5/29 Log 5/29
Copies: Initiator, Department Chair, Dean, Curriculum Files
New Listing to: Counseling; Admissions, Student Records

Copied and Returned

File Name: ProgramChangeFormv2002.doc

See memo

# Criminal Justice

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## Criminal Justice - Law Enforcement (APCJLE)

### Associate in Applied Science Degree

Program Effective Term: Fall 2004

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This program prepares you for certification to work in law enforcement jobs in the State of Michigan. You must complete the academic program prior to entering the Police Academy component of the program.

#### Continuing Eligibility Requirements:

-Admission to the Police Academy component of this program (CJT 221) is based on passing reading, writing, and physical activity examinations as well as fingerprinting and criminal history checks.

-Students who do not enter the academy may complete the Criminal Justice Associate in Arts Degree instead of the Criminal Justice Law Enforcement Associate in Applied Science Degree, and will not be certified for employment.

-Students admitted to the Police Academy are required to purchase gym clothes, khaki uniforms, textbooks, and other supplies.

- Academy students are required to adhere to additional rules of behavior and discipline beyond the general code of conduct.

-Students must demonstrate basic computer literacy skills by successfully passing the Computer and Information Literacy Test. The test may be taken at any point during the program, but must be completed before graduating.

#### General Education Requirements

(20 credits)

ENG 100 or	Communication Skills	
ENG 111	Composition I	4
COM 102	Interpersonal Communication	3
MTH 151 or	Technical Algebra	
MTH 160	Basic Statistics	
MTH 169	Intermediate Algebra	4
Nat. Sci.	Elective(s)	3
PSY 100 or	Introductory Psychology	
PSY 200	Child Psychology	3
Arts/Human.	Elective(s)	3

#### Major/Area Requirements

(40 credits)

CJT 100	Introduction to Criminal Justice	3
CJT 111	Police/Community Relations	3
CJT 120	Criminal Justice Ethics	3
CJT 160	Criminal Justice Constitutional Law	3
CJT 221	Law Enforcement Training	16
CJT 224	Criminal Investigation	3
CJT 225	Seminar in Criminal Justice	3
PEA 102	Cardiovascular Training	1
PEA 105	Weight Training-Cybex/Free Weights	2
	Complete one course from the following:	3
	SOC 100, SOC 202, SOC 205, SOC 207, SOC 250, or CJT 223	

*Note: It is recommended that students take one or two semesters of Spanish in addition to program requirements*

**Minimum Credits Required for the Program:**

**60**

**Notes:**

*Note: The following sequence of courses is recommended for Criminal Justice courses:*

I	II	III	IV
CJT 100	CJT 111	CJT 225	CJT 221
CJT 120	CJT 160	CJT 224	

**Washtenaw Community College  
Program Change Request Form**

check GE ?

Program Code: CSLE 15430 Program Title: Crim. Just. - Law Enforcement Effective Year: F 2000

1. Course Related Program Changes:					
Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
	See Attached Program				Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)

2. Total Credit Hours for Program: Before Proposed Changes: 75 After Proposed Changes: 72-75

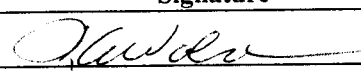
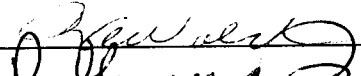
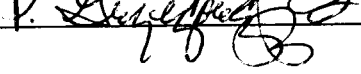
Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.)

4. Rationale for Proposed Changes:  
To Comply with new Gen Ed requirements

5. Financial/Staffing/Equipment/Space Implications:  
N/A

6. Has the department consulted with all departments that may be impacted? Yes  No  N/A

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:	R.A. Walsh		4-20-00
Department Chair:	R.A. Walsh		4-20-00
Division Dean:			4-24-00
VP, Instruction/Student Services:			

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it. If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

## Criminal Justice-Law Enforcement (APCJLE) Associate in Applied Science Degree

This program prepares you for certification to work in law enforcement jobs in the State of Michigan. You must complete the academic program prior to entering the Police Academy component of the program.

**Public Service Careers Department**

**Advisor:** Ruth Walsh

### Program Admission Requirements:

None

### Continuing Eligibility Criteria:

Admission to the Police Academy component of this program (CJT 221 A, B and C) is based on passing reading, writing, and physical activity examinations as well as fingerprinting and criminal history checks. Students who do not enter the academy may complete the Criminal Justice Associate in Arts Degree program instead of the Criminal Justice Law Enforcement Associate in Applied Science, and will not be certified for employment. Students admitted to the Police Academy are required to purchase gym clothes, khaki uniforms, textbooks, and other supplies. Academy students are required to adhere to additional rules of behavior and discipline beyond the general code of conduct.

Course Number	Course Name	Credits	Hours
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### General Education Requirements (19-21 Credits)

COM 102	Interpersonal Communication .....	3	
ENG 107	Technical Communication.....	3	
Choose one: MTH 151 Technical Algebra or			
	MTH 160 Basic Statistics or		
	MTH 169 Intermediate Algebra .....	4	
Choose one: PSY 100 Introductory Psychology or			
	PSY 200 Child Psychology .....	3	
Elective	Complete one course from General Education for the AAS, Area 4: Natural Science .....	3-4	
Elective	Complete one course from General Education for the AAS, Area 6: Arts and Humanities .....	3-4	

### Major/Area Requirements (50 Credits)

CJT 100	Introduction to Criminal Justice .....	3
CJT 111	Police/Community Relations .....	3
CJT 160	Criminal Justice Constitutional Law .....	3
CJT 120	Criminal Justice Ethics .....	2
CJT 225	Seminar in Criminal Justice.....	3
CJT 221A	Law Enforcement Investigations .....	13
CJT 221B	Law Enforcement -Skill Areas .....	13
CJT 221C	Law Enforcement-Community Policing & Communication .....	4

PEA 102	Cardiovascular Training .....	1
PEA 105	Weight Training-Cybex/Free Weights.....	2
Elective:	Complete one course from the following: SOC 100, SOC 202, SOC 205, SOC 207, SOC 250, CJT 223 .....	3

**Credits Required for the Program:..... 69-71**

*The following sequence is recommended for Criminal Justice courses.*

I	II	III	IV	V
CJT 100	CJT 111	CJT 225	CJT 221A	CJT 221B
CJT 120	CJT 112		CJT 221C	

Note: It is recommended that students take one or two semesters of Spanish in addition to program requirements.

Washtenaw Community College does not discriminate on the basis of race, sex, color, religion, national origin, age, disability, height, weight, marital status, or veteran status in provision of its educational programs and services or in employment opportunities and benefits. WCC is committed to compliance in all of its activities and services with the requirements of Title IX of the Educational Amendments of 1972, Public Act 453, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964 as amended, Public Act 220, and the Americans with Disabilities Act of 1990.

Inquiries concerning programs and services under Title IX and Section 504, and the Americans with Disabilities Act should be directed to the Office of the Dean of Student Services; Room 225A, Student Center Building, 734- 973-3536. Inquiries regarding compliance in employment should be directed to the College Affirmative Action Officer in the Office of Human Resource Management, Room 120, Business Education Building, 934- 973-3497. Inquiries concerning access to facilities should be directed to the Director of Plant Operations, Plant Operations Building, 734- 677-5300.

**WASHTENAW COMMUNITY COLLEGE  
COURSE APPROVAL/CHANGE FORM**

[ ] New Course Approval    Final Approval\* \_\_\_\_\_    One-Time Approval \_\_\_\_\_    Effective Term \_\_\_\_\_

If Final Approval, has this course received one-time approval?    yes \_\_\_\_\_    no \_\_\_\_\_

\*Courses submitted for Final Approval must include an official course.

[x] Change in existing Course:    Delete   x      Change \_\_\_\_\_ (specify #2)    Effective Term   Fall 1992 W 93  

Current or Proposed Dept., Course Number and Title:   CMT 140 - Voice Improvement for Business  

<b>(1) Proposed:</b>			
<b>A. Dept</b>	<b>B. Course No.</b>	<b>C. Course Title (Abbreviate if necessary)</b>	<b>D. Cr.Hrs.</b> <small>min-max</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>E. Weekly Contact Hrs.</b>			
<small>lec      lab      clinical      other</small>			
<input type="text"/>			
<b>J. Course Description</b>			
<b>F. Weeks</b>			
<input type="text"/>			
<b>G. Capacity</b>			
<input type="text"/>			
<b>H. Prerequisite(s)</b>			
<b>I. Corequisite</b>			

(2) Change in:    [ ] Course number    [ ] Course title    [ ] Course description    [ ] Prerequisite(s)    [ ] Other \_\_\_\_\_  
                           [ ] Credit hours (current cr. hrs: \_\_\_\_\_)    [ ] Class capacity (current capacity: \_\_\_\_\_)

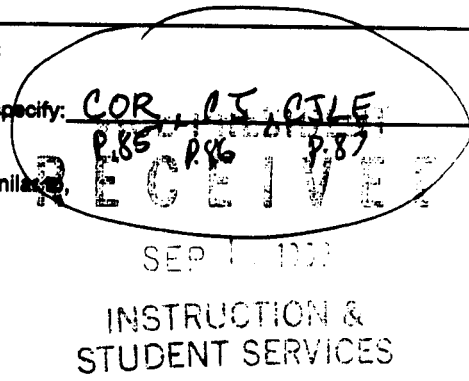
Rationale:

Please put on the inactive file. The course has not been offered recently and has not generated enough student interest to make it a "go" course.

(3) The following conditions have been documented by the appropriate faculty and chairs:

N.A.	Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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- elective*
- a. Is this course a requirement for a certificate or degree program? If yes, specify: \_\_\_\_\_
  - b. Does this course fulfill any of the graduation group requirements?
  - c. Is there demonstrated need for the course?
  - d. Have steps been taken to insure that the proposed change will not be similar, or harm, existing courses or curriculums?
  - e. Will the course transfer and/or comply with appropriate guidelines?
  - f. Is this course to be listed in the college catalog?
  - g. Has the course description been written in catalog format?
  - h. Can present staff service this course?
  - i. Is the course number/title consistent with college systems?
  - j. Will existing facilities be adequate?
  - k. Are new items of instructional equipment or library materials required?
  - l. Are there unusual costs to the student in time, tuition, fees, etc.?



(4) Signatures:

Course Initiator(s)	Comments	Signature	Date
Course Initiator(s)		Grotrian/Kirkland	9/16/92
Department Chair(s)/Area Director(s)		M. Kibens	9/16/92
Dean(s)		<i>Richard J. Galant</i>	9/16/92
VP for Instruction/Student Services: One-Time			
Chairperson, Curriculum Committee			
VP for Instruction/Student Services: Final		<i>[Signature]</i>	9/17

Academic Services Use only:

Special Grading: \_\_\_\_\_    ACS Code: \_\_\_\_\_    Entered Catalog File - Date: \_\_\_\_\_    Entered CIF File - Date: \_\_\_\_\_

# CORE CURRICULUM PROGRAM ASSESSMENT

**To be used to complete Core Curriculum Project and to be included in the 1993-94 College Catalog.**

**Criminal Justice --  
Law Enforcement Certification**  
Associate in Applied Science Degree Program: Code CJLE

Advisors: Phillip A. Ludos, Ruth A. Walsh

Full-Time Sequence*	Course Title	Credit Hours
<b>First Semester (Winter)</b>		
CJT 100	Introduction to Criminal Justice .....	3
ENG	English Requirement (100 or 111) .....	3-4
PLS 108	Government and Society .....	3
PSY 100	Introduction to Psychology .....	3
SOC 100	Principles of Sociology .....	<u>3</u>
		15-16

<b>Second Semester (Spring)</b>		
CMT	Communications Elective (101 or 102) .....	3
PEA 102	Cardiovascular Training .....	1
PEA 105	Nautilus Weight Training .....	<u>2</u>
		6

<b>Third Semester (Fall)</b>		
CIS 100	Introduction to Computers .....	3
CJT 111	Police/Community Relations .....	3
CJT 205	Applied Psychology for Police or	
PSY 257	Abnormal Psychology .....	3
CJT 223	Juvenile Justice or	
SOC 250	Juvenile Delinquency .....	3
SOC 202	Criminology .....	<u>3</u>
		15



