

Washtenaw Community College Comprehensive Report

HSW 230 Field Internship and Seminar I Effective Term: Winter 2012

Course Cover

Division: Humanities, Social and Behavioral Sciences

Department: Behavioral Sciences

Discipline: Human Services Worker

Course Number: 230

Org Number: 11210

Full Course Title: Field Internship and Seminar I

Transcript Title: Field Internship/Seminar I

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Time Schedule , Web Page

Reason for Submission: Course Change

Change Information:

Course description

Pre-requisite, co-requisite, or enrollment restrictions

Outcomes/Assessment

Objectives/Evaluation

Rationale: The current course description does not include the information that students must be accepted to the program prior to instructor approval for this course.

Proposed Start Semester: Winter 2012

Course Description:

This course integrates students into the working world by having them complete field work in human service agencies. The students have an opportunity for a variety of experiences based on their placement. The field work will be integrated with course work during a one hour seminar. Learning objectives will be individualized according to the field internship and career goals of each student. Instructor approval for enrollment in this course will be based on previous course completion, documented acceptance to HSW program, exhibiting behaviors as described in the HSW student handbook and a secured placement.

Course Credit Hours

Variable hours: No

Credits: 3

Lecture Hours: Instructor: 15 **Student:** 15

Lab: Instructor: 0 **Student:** 0

Clinical: Instructor: 0 **Student:** 0

Other: Instructor: 0 **Student:** 180

Total Contact Hours: Instructor: 15 **Student:** 195

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

Requisites

Prerequisite

HSW 100 minimum grade "C"
and

Prerequisite

HSW 200 minimum grade "C"
and

Prerequisite

SOC 220 minimum grade "C"
and

Enrollment Restrictions

Instructor Permission

General Education

Request Course Transfer

Proposed For:

Student Learning Outcomes

1. Analyze problems, develop solutions, and evaluate results in a clear, logical and consistent manner.

Assessment 1

Assessment Tool: Placement Evaluation Form

Assessment Date: Fall 2012

Assessment Cycle: Every Three Years

Course section(s)/other population: all

Number students to be assessed: 100%

How the assessment will be scored: External evaluation and confirmation from student's placement site.

Standard of success to be used for this assessment: 70% of students must achieve 100% on the Internship Placement Evaluation Form ("meets expectations" or "performs beyond expectations").

Who will score and analyze the data: Site supervisor will score the student's performance and sign off on hours. WCC Field Placement faculty will analyze and maintain data.

2. Complete 180 hours of field internship at a clinical/agency site.

Assessment 1

Assessment Tool: Time Verification Form

Assessment Date: Fall 2012

Assessment Cycle: Every Three Years

Course section(s)/other population: all

Number students to be assessed: 100%

How the assessment will be scored: External evaluation and confirmation from student's placement site.

Standard of success to be used for this assessment: 95% of students must complete 180 hours at field placement.

Who will score and analyze the data: Site supervisor will score the student's performance and sign off on hours. WCC Field Placement faculty will analyze and maintain data.

3. Participate in setting the purpose and agenda of the weekly supervisory meetings.

Assessment 1

Assessment Tool: Placement Evaluation Form

Assessment Date: Fall 2012

Assessment Cycle: Every Three Years

Course section(s)/other population: all

Number students to be assessed: 100%

How the assessment will be scored: External evaluation and confirmation from student's placement site.

Standard of success to be used for this assessment: 70% of students must achieve 100% on the Internship Placement Evaluation Form ("meets expectations" or "performs beyond expectations").

Who will score and analyze the data: Site supervisor will score the student's performance and sign off on hours. WCC Field Placement faculty will analyze and maintain data.

4. Maintain appropriate personal and professional boundaries to develop productive working relationships with clients and agency staff.

Assessment 1

Assessment Tool: Placement Evaluation Form

Assessment Date: Fall 2012

Assessment Cycle: Every Three Years

Course section(s)/other population: all

Number students to be assessed: 100%

How the assessment will be scored: External evaluation and confirmation from student's placement site.

Standard of success to be used for this assessment: 70% of students must achieve 100% on the Internship Placement Evaluation Form ("meets expectations" or "performs beyond expectations").

Who will score and analyze the data: Site supervisor will score the student's performance and sign off on hours. WCC Field Placement faculty will analyze and maintain data.

Course Objectives

1. Explain the mission and major policies of the internship agency.

Matched Outcomes

1. Analyze problems, develop solutions, and evaluate results in a clear, logical and consistent manner.

3. Participate in setting the purpose and agenda of the weekly supervisory meetings.

2. Explain the organizational structure of the internship agency.

Matched Outcomes

1. Analyze problems, develop solutions, and evaluate results in a clear, logical and consistent manner.

3. Participate in setting the purpose and agenda of the weekly supervisory meetings.

3. Describe the resources and funding base of the internship agency.

Matched Outcomes

1. Analyze problems, develop solutions, and evaluate results in a clear, logical and consistent manner.

3. Participate in setting the purpose and agenda of the weekly supervisory meetings.

4. Describe and analyze the community in which the internship agency is located, including demographics characteristics (e.g., gender, ethnics, racial, etc.), stability, resources, and problems of the community.

Matched Outcomes

1. Analyze problems, develop solutions, and evaluate results in a clear, logical and consistent manner.

3. Participate in setting the purpose and agenda of the weekly supervisory meetings.

5. Describe the major client population(s) served by the internship agency (i.e. the elderly, the

mentally ill, etc.).

Matched Outcomes

1. Analyze problems, develop solutions, and evaluate results in a clear, logical and consistent manner.
 3. Participate in setting the purpose and agenda of the weekly supervisory meetings.
6. Write specific, individualized, learning objectives at the beginning of the internship experience.

Matched Outcomes

1. Analyze problems, develop solutions, and evaluate results in a clear, logical and consistent manner.
 3. Participate in setting the purpose and agenda of the weekly supervisory meetings.
7. Document observations, experiences, evaluations and feelings in a journal.

Matched Outcomes

4. Maintain appropriate personal and professional boundaries to develop productive working relationships with clients and agency staff.
8. Comply with the policies and procedures of the internship site.

Matched Outcomes

4. Maintain appropriate personal and professional boundaries to develop productive working relationships with clients and agency staff.
9. Demonstrate the ability to work productively with others.

Matched Outcomes

4. Maintain appropriate personal and professional boundaries to develop productive working relationships with clients and agency staff.
10. Evaluate the effectiveness of the internship site in helping to meet individual needs through 180 hours.

Matched Outcomes

2. Complete 180 hours of field internship at a clinical/agency site.
11. Evaluate self, to gain insight into how experiences have impacted personal view.

Matched Outcomes

2. Complete 180 hours of field internship at a clinical/agency site.
12. Demonstrate completion of 180 hours.

Matched Outcomes

New Resources for Course

Course Textbooks/Resources

Textbooks
Manuals
Periodicals
Software

Equipment/Facilities

Off-Campus Sites

Reviewer

Faculty Preparer:

Kristy Norris

Action

Faculty Preparer

Date

Sep 15, 2011

Department Chair/Area Director:

Starr Burke

Recommend Approval

Sep 16, 2011

Dean:

Bill Abernethy

Recommend Approval

Sep 19, 2011

Vice President for Instruction:

Stuart Blacklaw

Approve

Oct 25, 2011