

** Exempt from Reading Hold*

WASHTENAW COMMUNITY COLLEGE
COURSE-SYLLABUS APPROVAL FORM (CSAF)

For help screens, select a field and press F1

SECTION I. COURSE SUBMISSION INFORMATION

ORG 11630

1. Course: (Enter proposed discipline, number & title here. If changing the number or title of an existing course, give old number or title in box 4 below.)

Discipline/No: MUS 236 Title: Intermediate Guitar

Division Code: HSS Department Code: PER Effective Term: Fall 1999 Do not publish in Time Schedule Do not publish in College Catalog

2. Type of Approval: (applies to both new courses and changes)

- Full Approval
- Conditional Approval

This proposal previously received conditional approval for the Term: _____

3. Reason for Submission: This Course is being submitted for: (check all that apply)

- New Course Approval (Skip the rest of Section I and go directly to Section II.)
- Five-year Syllabus Review No changes to course
- Major Change(s)
- Minor Change(s) (If not due for review, submit sections I, II, and revised parts of Section III.)
- Reactivation of Inactive Course
- Inactivation (Submit Sections I and II only.)

4. Change Information: (Check all that apply. Make proposed changes in Section III, Course Syllabus.)

Minor Changes

- Course Discipline/Number (was _____)
- Course Title (was _____)
- Course Description
- Capacity (was: _____)
- Pre or Corequisites
- Course Objectives
- Distribution of Contact Hours (contact hours were: lect: _____ lab _____ clin _____ exp _____)
- Distance Learning - minor (Attach Preliminary Approval Form for Distance Learning & the Section Handout.)
- Other _____

Major Changes (Major changes will be reviewed by Curriculum Committee.)

- Credit hours (credits were: _____)
- Core Elements: (Elements to be added: _____ (Elements to be removed: _____)
- Grading
- Course Objectives affecting core elements
- Total Contact Hours (total contact hours were: _____)
- Honors (Attach Honors Section Approval Form.)
- Distance Learning - major (Attach Preliminary Approval Form for Distance Learning & the Student Handout for the Distance Section.)
- Other _____

5. Rationale for changes:

Five-Year Master Syllabus Review

SECTION II. COURSE REVIEW INFORMATION AND SIGNATURES

1. Department Review (To be completed by department chair; if recommendation is no, initial and return to preparer with rationale attached.)

- Will significant new resources be required? yes no (If yes, explain _____)
- Have departments that may be affected by this course been consulted? yes no (Explain _____)
- Does the department support approval of this course? yes no

Print: Shari Kane Faculty/Preparer Signature: *Shari Kane* Date: 21 Sep 99

Print: Tracy Komarmy Department Chair Signature: _____ Date: _____

2. Division Review (To be completed by division dean; if recommendation is no, initial and return with rationale attached.)

- Will significant new resources be required? yes no (If yes, have they been secured? yes no)
- Is this a curricular priority for your division? yes no (Comment _____)
- What is your estimate of projected enrollment? NA

Recommendation Yes No Division Dean's Signature: _____ Date: _____

3. Curriculum Committee Review (Attach additional comments if necessary.)

Recommendation Yes No Curriculum Committee Chair's Signature: _____ Date: _____

4. Vice President for Instruction and Student Services Approval (Attach additional comments if necessary.)

Approval Yes No Vice President's Signature: *[Signature]* Date: 10/11/99

Date Filed: 11/11/99 ACS Code: 13 Catalog File Date: 11/1/99 CIP File Date: 10/30/99
Core Elements Approved: _____ New Syllabus Date: 9/21/99

DISTRIBUTED & FILED

NOV 15 1999

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 COURSE-SYLLABUS APPROVAL FORM (CSAF)

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SECTION I. COURSE SUBMISSION INFORMATION

1. Course: (Enter proposed discipline, number & title here. If changing the number or title of an existing course, give old number or title in box 4 below.)
 Discipline/No: MUS 236 Title: Intermediate Guitar

Division Code: HSS Department Code: PER Effective Term: Fall 1999 Do not publish in Time Schedule
 Do not publish in College Catalog

2. Type of Approval: (applies to both new courses and changes) <input type="checkbox"/> Full Approval <input type="checkbox"/> Conditional Approval <input type="checkbox"/> This proposal previously received conditional approval for the Term: _____	3. Reason for Submission: This Course is being submitted for: (check all that apply) <input type="checkbox"/> New Course Approval (Skip the rest of Section I and go directly to Section II.) <input checked="" type="checkbox"/> Five-year Syllabus Review <input type="checkbox"/> No changes to course <input checked="" type="checkbox"/> Major Change(s) <input checked="" type="checkbox"/> Minor Change(s) (If not due for review, submit sections I, II, and revised parts of Section III.) <input type="checkbox"/> Reactivation of Inactive Course <input type="checkbox"/> Inactivation (Submit Sections I and II only.)
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4. Change Information: (Check all that apply. Make proposed changes in Section III, Course Syllabus.)

Minor Changes <input type="checkbox"/> Course Discipline/Number (was _____) <input type="checkbox"/> Course Title (was _____) <input type="checkbox"/> Course Description <input type="checkbox"/> Capacity (was: _____) <input type="checkbox"/> Pre or Corequisites <input checked="" type="checkbox"/> Course Objectives <input type="checkbox"/> Distribution of Contact Hours (contact hours were: lect: _____ lab _____ clin _____ exp _____) <input type="checkbox"/> Distance Learning - minor (Attach Preliminary Approval Form for Distance Learning & the Section Handout.) <input type="checkbox"/> Other _____	Major Changes (Major changes will be reviewed by Curriculum Committee.) <input type="checkbox"/> Credit hours (credits were: _____) <input type="checkbox"/> Core Elements: (Elements to be added: _____) (Elements to be removed: _____) <input checked="" type="checkbox"/> Grading <input type="checkbox"/> Course Objectives affecting core elements <input type="checkbox"/> Total Contact Hours (total contact hours were: _____) <input type="checkbox"/> Honors (Attach Honors Section Approval Form.) <input type="checkbox"/> Distance Learning - major (Attach Preliminary Approval Form for Distance Learning & the Student Handout for the Distance Section.) <input type="checkbox"/> Other _____
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5. Rationale for changes:
Five-Year Master Syllabus Review

SECTION II. COURSE REVIEW INFORMATION AND SIGNATURES

1. Department Review (To be completed by department chair; if recommendation is no, initial and return to preparer with rationale attached.)

Will significant new resources be required? yes no (If yes, explain _____)
 Have departments that may be affected by this course been consulted? yes no (Explain _____)
 Does the department support approval of this course? yes no

Print: Shari Kane Faculty/Preparer Signature: Shari Kane *RSK* Date: 10/7/99
 Print: Tracy Komarmy Department Chair Signature: Tracy Komarmy Date: 10.7.99

2. Division Review (To be completed by division dean; if recommendation is no, initial and return with rationale attached.)

Will significant new resources be required? yes no (If yes, have they been secured? yes no)
 Is this a curricular priority for your division? yes no (Comment _____)
 What is your estimate of projected enrollment? NA

Recommendation Yes No Richard P. Galant Date: 10-7-99
 Division Dean's Signature

3. Curriculum Committee Review (Attach additional comments if necessary.)

Recommendation Yes No _____
 Curriculum Committee Chair's Signature Date

4. Vice President for Instruction and Student Services Approval (Attach additional comments if necessary.)

Approval Yes No _____
 Vice President's Signature Date

Data File _____ ACS Code _____ Catalog File Date _____ CIP File Date _____
 Core Elements Approved _____ New Syllabus Date _____

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SECTION III COURSE SYLLABUS

For help screens, select a field and press F1.

A. COURSE DETAILS (discipline # and title will automatically be entered in 1 and 2 below upon saving or previewing)

<p>1. Course Discipline & No.: <u>MUS 236</u></p>	<p>2. Course Title: <u>Intermediate Guitar</u></p>	
<p>3. Course Description: An intermediate/advanced guitar class, focusing on fingerstyle techniques found in instrumental popular, blues and jazz styles.</p>		
<p>4. Credit Hours: <u>2</u> If Variable credit, Give Range: <u> </u> to <u> </u> If repeatable for credit, how many times? <u> </u></p>	<p>5. Class Capacity: <u>20</u> (If nonstandard, attach Class Capacity Exception form.)</p>	<p>6. Course Options: <input type="checkbox"/> Distance learning (Attach preliminary distance approval form and Section Handout.) <input type="checkbox"/> Honors (Complete Part G.) <input type="checkbox"/> P/NP Grading (Attach rationale.)</p>
<p>7. Contact Hours per Semester in: Lecture: <u>2</u> Lab: <u> </u> Clinical: <u> </u> Experiential: <u> </u> Total Contact Hrs: <u>30</u></p>	<p>8. Prerequisite(s): <u>Beginning Guitar 233,</u> <u>or permission of instructor</u></p>	<p>9. Corequisite(s): (limit to 2) <u> </u> <u> </u></p>
<p>10. a. Course Purpose: <input checked="" type="checkbox"/> Program Specialty <input type="checkbox"/> Program Support <input type="checkbox"/> Nonprogram Specialty <input checked="" type="checkbox"/> Transfer <input checked="" type="checkbox"/> Enrichment <input type="checkbox"/> Basic Skills</p>	<p>b. Is this course a requirement for a program? <input type="checkbox"/> Yes (specify the program(s) below) <u> </u> <u> </u> <input checked="" type="checkbox"/> No</p>	<p>c. Indicate schools to which you want Curriculum Services to send syllabus: (If transfer is approved, attach documentation.) <input checked="" type="checkbox"/> EMU <input checked="" type="checkbox"/> UM <input checked="" type="checkbox"/> Other <u> </u></p>

B. MAJOR INSTRUCTIONAL UNITS A major instructional unit is a grouping of topics that naturally relate to one another. List in order the major instructional units. Add additional numbers as needed.

1. Advanced fingerpicking styles
2. Advanced chord progressions
3. Rhythm grouping
4. Tablature
5. Closed chord (movable) positions
6. Advanced chord theory
7. Open tunings
8. Chord construction

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C. CORE ELEMENT INFORMATION

1. Core Element Submission Information: (Please check all that apply)

- This course has been previously approved for core elements. List currently approved core elements: 13
- Please review this course for core elements marked in part 2 below. (Mark only core elements being added or those needing review because of proposed major changes to the course.)
- This course does not meet any core elements. Explain

2. Proposed Core Element(s): (Mark the boxes of only the elements to be reviewed at this time. For detailed information on the criteria for determining whether a course meets a core element, refer to the Core Element Annotations in the Curriculum Manual.)

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> 1. To read and listen in a critical and perceptive way; to speak in an organized, clear, and effective manner. <input type="checkbox"/> 2. To use information sources and information gathering techniques; to cite sources when producing written communications. <input type="checkbox"/> 3. To develop, organize, and express thoughts in writing using Standard English. <input type="checkbox"/> 4. To apply basic mathematics through the level of elementary algebra. <input type="checkbox"/> 5. To represent and solve problems using mathematical techniques. <input type="checkbox"/> 6. To interpret elementary descriptive statistics. <input type="checkbox"/> 7. To comprehend and use concepts and ideas. <input type="checkbox"/> 8. To develop, express, test, and evaluate ideas. <input type="checkbox"/> 9. To analyze problems, develop solutions, and evaluate results in a clear, logical, and consistent manner. <input type="checkbox"/> 10. To distinguish between fact and opinion; to recognize biases and fallacies in reasoning. <input type="checkbox"/> 11. To use computer systems to achieve professional, educational, and personal objectives. <input type="checkbox"/> 12. To apply the protocols of computer use and respect the legal and other rights of individuals or organizations. <input checked="" type="checkbox"/> 13. To be aware of the artistic experience in personal and cultural enrichment, growth, and communication. | <ul style="list-style-type: none"> <input type="checkbox"/> 14. To be aware of the nature and variety of the human experience through the methods and applications of the humanities <input type="checkbox"/> 15. To understand the basic principles of scientific inquiry. <input type="checkbox"/> 16. To have a knowledge of basic human biological principles, including those related to wellness. <input type="checkbox"/> 17. To understand the basic principles of the natural sciences, and their relationship to the environment. <input type="checkbox"/> 18. To understand the basic principles and applications of technology. <input type="checkbox"/> 19. To understand the principle of integrating technological elements into systems. <input type="checkbox"/> 20. To understand the relationship of technology to individuals, society, and the environment. <input type="checkbox"/> 21. To understand the methods and applications of the social sciences in exploring the dynamics of human behavior. <input type="checkbox"/> 22. To understand those principles and values, including individual rights and civic responsibilities, which maintain and enhance democracy and freedom in a pluralistic society. <input type="checkbox"/> 23. To have a working knowledge of the history, structure, and function of American social, political, and economic institutions. <input type="checkbox"/> 24. To be aware of the contemporary global community, especially its geographical, cultural, economic, and historical dimensions. |
|---|--|

DIRECTIONS: Each core element marked above must be included in the appropriate core element boxes next to the course objectives in SECTION D which directly support that core element.

3. Courses That Partially Satisfy A Core Element In Combination With Other Courses:

- If this course is part of a combination of courses that together meet a core element, mark this box. The courses must all be submitted and reviewed together for core element approval.

Other course(s) required _____

Dean's Comments:

Curriculum Committee's Comments:

Vice President's Comments:

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D. INSTRUCTIONAL OBJECTIVES AND CORE ELEMENTS SUPPORTED

DIRECTIONS: (These Units should match those listed in Section B.) Use student outcome based language. (Example: The student will develop and support a thesis in an essay.) If the objective is being used to directly support a core element, write the core element number in the box to the right. If needed, additional information on how the core element is to be met and/or assessed for accomplishment can be included under the objective. If desired you may add a section of "overall course objectives" which are not associated with a specific unit. This may be particularly helpful for addressing core elements.

<u>Unit Objectives</u>	<u>Core Elements</u>
Unit #1 Advanced Fingerpicking Styles	
# 1. The student will be able to play a number of advanced patterns.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
# 2. Student will learn instrumental picking styles.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
Unit #2 Advanced Chord Progressions	
# 1. Student will learn Barre chords and moveable closed chord positions.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
Unit #3 Rhythm Groupings	
# 1. Student will be able to identify various rhythm groupings.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
# 2. Student will be able to change between different rhythms fluidly.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
Unit #4 Tablature	
# 1. Student will learn to read tablature	<input style="width: 50px; height: 20px;" type="text" value="13"/>
# 2. Student will learn to write tablature.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
Unit #5 Closed chord (movable) positions	
# 1. Student will learn location of tonic note on both the E & A strings.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
Unit #6 Advanced chord theory	
# 1. Students will learn to identify and memorize complex chord progression.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
# 2. Students will learn to identify key signatures.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
# 3. . Students will learn chords related to key signatures.	<input style="width: 50px; height: 20px;" type="text" value="13"/>
# 4. Students will learn chord substitutions (eg. relative minor substitution for the major chord.	<input style="width: 50px; height: 20px;" type="text" value="13"/>

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Unit #7 Open Tunings

- # 1. Students will begin to explore the use of open tunings. 13
- # 2. Students will learn to tune their guitars to open tunings. (eg. open G and open D) 13
- # 3. Students will identify and execute basic chord positions in alternate (open) tunings. 13

Unit #8 Chord Construction

- # 1. Students will learn construction of major, minor, dominant seventh, major seventh, minor seventh and diminished chords. 13
- # 2. Students will learn how to construct these chords at several positions on the guitar neck. 13

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MUS 236

E. INSTRUCTIONAL METHODS AND EVALUATION

1. Instructional Methods: (Check the appropriate boxes and describe as needed.)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Lecture/Discussion _____ | <input type="checkbox"/> Field Trips _____ |
| <input type="checkbox"/> Clinical Instruction _____ | <input type="checkbox"/> Team Assignments _____ |
| <input type="checkbox"/> Self-Paced Learning _____ | <input type="checkbox"/> Telecourse _____ |
| <input type="checkbox"/> Internet Instruction _____ | <input type="checkbox"/> Video Seminar _____ |
| <input type="checkbox"/> Computer Simulations _____ | <input type="checkbox"/> Laboratory Assignments _____ |
| <input type="checkbox"/> On-Site Work Experience _____ | <input type="checkbox"/> Interactive TV _____ |
| <input checked="" type="checkbox"/> Other <u>Note bene: All performing courses: Jury and performance required.</u> | |

2. Evaluation Criteria:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Attendance _____ | <input type="checkbox"/> Quizzes _____ |
| <input type="checkbox"/> Class Discussion _____ | <input type="checkbox"/> Tests _____ |
| <input type="checkbox"/> Papers _____ | <input type="checkbox"/> Midterm _____ |
| <input type="checkbox"/> Portfolio _____ | <input type="checkbox"/> Final Exam _____ |
| <input type="checkbox"/> Projects _____ | <input type="checkbox"/> Home Work _____ |
| <input type="checkbox"/> Reports _____ | <input type="checkbox"/> Presentations _____ |
| <input type="checkbox"/> Clinical/Work _____ | <input type="checkbox"/> Performances _____ |
| <input checked="" type="checkbox"/> Other <u>(Jury)</u> | |

3. Attendance Requirements: (For Certification or nonevaluative purposes.)

Department Policy: Limit of only 3 absences allowed.

F. EQUIPMENT, FACILITIES, TEXTS, MATERIALS, AND SUPPLIES

1. Special Equipment/Facilities : (Check the appropriate boxes and describe as needed.)

- | | |
|--|--|
| <input type="checkbox"/> Lab equipment _____ | <input type="checkbox"/> Testing Center _____ |
| <input type="checkbox"/> LRC Reserves _____ | <input type="checkbox"/> Student Competitions _____ |
| <input type="checkbox"/> Computers _____ | <input type="checkbox"/> Off-Campus Sites _____ |
| <input type="checkbox"/> CD ROM _____ | <input type="checkbox"/> Student Tutors _____ |
| <input type="checkbox"/> Field Trips _____ | <input type="checkbox"/> Distance Learning Classroom _____ |
| <input type="checkbox"/> Other _____ | |

2. Texts: (Please indicate if no text is required.)

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Title: _____
 Author: _____
 Publisher: _____ Copyright Yr: _____
 Est. Cost: _____

Title: _____
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Title: _____
 Author: _____
 Publisher: _____ Copyright Yr: _____
 Est. Cost: _____

Title: _____
 Author: _____
 Publisher: _____ Copyright Yr: _____
 Est. Cost: _____

Title: _____
 Author: _____
 Publisher: _____ Copyright Yr: _____
 Est. Cost: _____

Other Texts: _____

3. Supplies and/or Uniforms Student will have to Own or Acquire for Course:
 (e.g. calculators, uniforms, tools, and software, etc., excluding pen, pencil, paper, or textbooks.)

Descriptions	Cost Estimates
Music manuscript paper and notebook	\$20
_____	_____
_____	_____

4. Reference Materials Students Will Use:
 (e.g. journals, books, manuals, maps, LRC reserves, etc.)

Instructor will give out book list each semester.

Also text for self pace studies will be assigned.

5. Audio/Visual and Computer Materials Students Will Use:
 (e.g. films, video tapes, slides, audio tapes, software, CDs, etc.)

Title	Source
video, audio tapes	will be provided by our music department.
slides and software on subject matter.	
_____	_____
_____	_____
_____	_____