

Course Discipline Code & No: UAT397 Title: Coaching Students Coping with Life's Challenges Effective Term SS08

Division Code: VCT Department Code: UASD Org #: 28200

Don't publish:  College Catalog  Time Schedule  Web Page

**Reason for Submission.** Check all that apply.

New course approval  Reactivation of inactive course  
 Three-year syllabus review/Assessment report  Inactivation (Submit this page only.)  
 Course change

**Change information: Note all changes that are being made. Form applies only to changes noted.**

Consultation with all departments affected by this course is required.  Total Contact Hours (total contact hours were: \_\_\_\_\_)  
 Course discipline code & number (was \_\_\_\_\_)\*  Distribution of contact hours (contact hours were: \_\_\_\_\_  
\*Must submit inactivation form for previous course. lecture: \_\_\_\_\_ lab \_\_\_\_\_ clinical \_\_\_\_\_ other \_\_\_\_\_)  
 Course title (was \_\_\_\_\_)  Pre-requisite, co-requisite, or enrollment restrictions  
 Course description  Change in Grading Method  
 Course objectives (minor changes)  Outcomes/Assessment  
 Credit hours (credits were: \_\_\_\_\_)  Objectives/Evaluation  
 Other \_\_\_\_\_

**Rationale for course or course change. Attach course assessment report for existing courses that are being changed.**

This is an existing course from the UA Instructor Training Program that is offered through the UA Regional Training System throughout the year. This proposal is to change the current UA course number "97" to UAT397 to reflect the new WCC identifier for the course. Also, this new identifier will be used on student registration forms and course calendars.

**Approvals** Department and divisional signatures indicate that all departments affected by the course have been consulted.

**Department Review by Chairperson**  New resources needed  All relevant departments consulted

Print: \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Faculty/Preparer  
Print: Don Welch Signature D. Welch Date: 12/4/07  
Department Chair

**Division Review by Dean**  
 Request for conditional approval

Recommendation  Yes  No \_\_\_\_\_  
Dean's/Administrator's Signature Date

**Curriculum Committee Review**  
Recommendation \_\_\_\_\_  
 Tabled  Yes  No \_\_\_\_\_  
Curriculum Committee Chair's Signature Date

**Vice President for Instruction Approval**  
Roger M. Paluy  
Vice President's Signature Date: 2/13/08

Approval  Yes  No  Conditional

Do not write in shaded area.  
Log File 10/17/07 Ecopy  Banner 2/18 C&A Database 2/18 C&A Log File 2/18 Basic skills  Contact fee

Please return completed form to the Office of Curriculum & Assessment and email an electronic copy to [sjohn@wccnet.edu](mailto:sjohn@wccnet.edu) for posting on the website.

**\*Complete ALL sections which apply to the course, even if changes are not being made.**

<b>Course:</b> UAT397	<b>Course title:</b> Coaching Students Coping with Life's Challenges
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<b>Credit hours:</b> <u>1.5</u> If variable credit, give range: _____ to _____ credits	<b>Contact hours per semester:</b> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: right; padding-right: 10px;"><u>Student</u></td> <td style="text-align: right; padding-right: 10px;"><u>Instructor</u></td> </tr> <tr> <td>Lecture: <u>22.5</u></td> <td>_____</td> </tr> <tr> <td>Lab: _____</td> <td>_____</td> </tr> <tr> <td>Clinical: _____</td> <td>_____</td> </tr> <tr> <td>Practicum: _____</td> <td>_____</td> </tr> <tr> <td>Other: _____</td> <td>_____</td> </tr> <tr> <td><b>Totals:</b> <u>22.5</u></td> <td>_____</td> </tr> </table>	<u>Student</u>	<u>Instructor</u>	Lecture: <u>22.5</u>	_____	Lab: _____	_____	Clinical: _____	_____	Practicum: _____	_____	Other: _____	_____	<b>Totals:</b> <u>22.5</u>	_____	<b>Are lectures, labs, or clinicals offered as separate sections?</b> <input type="checkbox"/> Yes - lectures, labs, or clinicals are offered in separate sections <input checked="" type="checkbox"/> No - lectures, labs, or clinicals are offered in the same section	<b>Grading options:</b> <input type="checkbox"/> P/NP (limited to clinical & practica) <input type="checkbox"/> S/U (for courses numbered below 100) <input checked="" type="checkbox"/> Letter grades
<u>Student</u>	<u>Instructor</u>																
Lecture: <u>22.5</u>	_____																
Lab: _____	_____																
Clinical: _____	_____																
Practicum: _____	_____																
Other: _____	_____																
<b>Totals:</b> <u>22.5</u>	_____																

**Prerequisites.** Select one:

College-level Reading & Writing     
  Reduced Reading/Writing Scores  
(Add information at Level I prerequisite)     
  No Basic Skills Prerequisite  
(College-level Reading and Writing is not required.)

**In addition to Basic Skills in Reading/Writing:**

Level I (enforced in Banner)

Course	Grade	Test	Min. Score	Concurrent Enrollment <small>Can be taken together</small>	Corequisites <small>Must be enrolled in this class also during the same semester</small>
<input type="checkbox"/> and <input type="checkbox"/> or _____	_____	_____	_____	<input type="checkbox"/>	_____
<input type="checkbox"/> and <input type="checkbox"/> or _____	_____	_____	_____	<input type="checkbox"/>	_____
<input type="checkbox"/> and <input type="checkbox"/> or _____	_____	_____	_____	<input type="checkbox"/>	_____

Level II (enforced by instructor on first day of class)

Course	Grade	Test	Min. Score
<input type="checkbox"/> and <input type="checkbox"/> or _____	_____	_____	_____
<input type="checkbox"/> and <input type="checkbox"/> or _____	_____	_____	_____

**Enrollment restrictions** (In addition to prerequisites, if applicable.)

and  or Consent required     
  and  or Admission to program required     
  and  or Other (please specify): \_\_\_\_\_  
 Program: \_\_\_\_\_

**Please send syllabus for transfer evaluation to:**  
 Conditionally approved courses are not sent for evaluation.  
 Insert course number and title you wish the course to transfer as.

<input type="checkbox"/> E.M.U. as _____	<input type="checkbox"/> _____ as _____
<input type="checkbox"/> U of M as _____	<input type="checkbox"/> _____ as _____
<input type="checkbox"/> _____ as _____	<input type="checkbox"/> _____ as _____

<p><b>Course</b> UAT397</p>	<p><b>Course title</b> Coaching Students Coping with Life's Challenges</p>	
<p><b>Course description</b> State the purpose and content of the course. Please limit to <u>500</u> characters.</p>	<p>This teach-the-teachers course focuses on how to coach adult learner students who are coping with life's challenges. Topics to be covered includes: how to recognize students who are struggling academically or personally; how to offer support to students and refer them to appropriate personnel; and how to adapt to students' needs and learning styles. Participants will learn how to apply useful principles to course design as well as to address common, student-related issues that arise during classroom instruction. Limited to United Association Instructor Training Program graduates.</p>	
<p><b>Course outcomes</b> List skills and knowledge students will have after taking the course.</p> <p><b>Assessment method</b> Indicate how student achievement in each outcome will be assessed to determine student achievement for purposes of course improvement.</p>	<p><b>Outcomes</b> (applicable in all sections)</p> <ol style="list-style-type: none"> <li>1) Interact with challenging students.</li> <li>2) Identify different tactics to use with difficult students.</li> <li>3) Identify outside resources for use with difficult students.</li> </ol>	<p><b>Assessment</b> Methods for determining course effectiveness</p> <hr/> <p>Survey of UA training coordinators/supervisors. Survey of UA training coordinators/supervisors.</p> <hr/> <p>Survey of UA training coordinators/supervisors.</p>
<p><b>Course Objectives</b> Indicate the objectives that support the course outcomes given above.</p> <p><b>Course Evaluations</b> Indicate how instructors will determine the degree to which each objective is met for each student.</p>	<p><b>Objectives</b> (applicable in all sections)</p> <hr/> <p>Outcome 1: - Get to know students on a personal level to learn more about them and their background. - Identify challenges and issues that students are experiencing.</p> <p>Outcome - Recognize early warning signs and behaviors of those students who are struggling. - Identify strategies to help adult learners cope with and overcome learning obstacles.</p> <p>Outcome 3: - Refer students to seek professional help, if necessary.</p>	<p><b>Evaluation</b> Methods for determining level of student performance of objectives</p> <hr/> <p>Presentation and demonstration of learned course materials. Presentation and demonstration of learned course materials.</p> <hr/> <p>Presentation and demonstration of learned course materials. Presentation and demonstration of learned course materials.</p> <hr/> <p>Presentation and demonstration of learned course materials.</p>

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List all new resources needed for course, including library materials.

**Student Materials:**

<p><b>List examples of types</b></p> <ul style="list-style-type: none"> <li>Texts</li> <li>Supplemental reading</li> <li>Supplies</li> <li>Uniforms</li> <li>Equipment</li> <li>Tools</li> <li>Software</li> </ul>	<p>All course materials will be provided.</p>	<p><b>Estimated costs</b></p> <p>\$</p>
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**Equipment/Facilities:** Check all that apply. (All classrooms have overhead projectors and permanent screens.)

<p>Check level <u>only</u> if the specified equipment is needed for <u>all</u> sections of a course.</p> <p><input type="checkbox"/> Level I classroom Permanent screen &amp; overhead projector</p> <p><input type="checkbox"/> Level II classroom Level I equipment plus TV/VCR</p> <p><input checked="" type="checkbox"/> Level III classroom Level II equipment plus data projector, computer, faculty workstation</p>	<p><input type="checkbox"/> Off-Campus Sites</p> <p><input type="checkbox"/> Testing Center</p> <p><input type="checkbox"/> Computer workstations/lab</p> <p><input type="checkbox"/> ITV</p> <p><input type="checkbox"/> TV/VCR</p> <p><input type="checkbox"/> Data projector/computer</p> <p><input type="checkbox"/> Other _____</p>
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**Assessment plan:**

Learning outcomes to be assessed (list from Page 3)	Assessment tool	When assessment will take place (semester & year)	Course section(s)/other population	Number students to be assessed
Interact with challenging students.	Survey of UA supervisors.	Spring 2009 for students enrolled in Summer 2008, and every three years thereafter.	All	75% of all students through random sampling who teach the topic the subsequent year, and minimum of 20 students.
Identify different tactics to use with difficult students.	Survey of UA supervisors.	Spring 2009 for students enrolled in Summer 2008, and every three years thereafter.	All	75% of all students through random sampling who teach the topic the subsequent year, and minimum of 20

Identify outside resources for use with difficult students.	Survey of UA supervisors.	Spring 2009 for students enrolled in Summer 2008, and every three years thereafter.	All	students.  75% of all students through random sampling who teach the topic the subsequent year, and minimum of 20 students.
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**Scoring and analysis of assessment:**

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide.

Students' training activities will be scored and evaluated on the survey questionnaires (see attached) of each of the three learning outcomes.

2. Indicate the standard of success to be used for this assessment.

Based on the number of students who teach the learned materials in the subsequent year, 75% of them will score an average of satisfactorily or above on the survey questionnaires to be completed by UA supervisors.

3. Indicate who will score and analyze the data (data must be blind-scored).

The UA Program Administrator will coordinate with UA supervisors about the implementation of the assessment plan and the collection of data from UAT faculty, and will discuss the results with UAT faculty.

4. Explain the process for using assessment data to improve the course.

The assessment will be shared with the appropriate UA supervisors and UAT faculty. The UA Program Administrator will solicit suggestions for improving the results and will work with UA supervisors and UAT faculty to make needed changes to improve course content and student performance.